

# Technology Acceptable Use Policy

Before your child is allowed access to the computers in our classroom, he/she needs to review this policy with you and return it with your signatures. Online safety will be explicitly taught throughout the year.

I am responsible for my actions when using technology equipment and the Internet.

I am responsible for saving my work in the appropriate network folder.

I will not view, update or delete the work of other students.

I will not copy the work of other students or information I find online and pretend that I wrote it.

I will not share personal information such as my name, address, phone number or school online.

I will only access websites and links permitted by my teacher.

I will respect the environment and not waste paper or printer ink by printing too much. I will ask an adult first before printing.

I will respect the time limits placed on the computers and other electronic equipment available as a work choice.

I will take good care of the computers and any other electronic equipment that I use at school.

I will not use technology to bully or hurt other people.

I will not download and/or install software, change the computer's settings or change the background image of any computer at school unless instructed by a teacher.

I will not check my personal e-mail at school without permission from an adult and will use my school e-mail account for educational purposes only.

I will tell an adult if my computer displays inappropriate material that is obscene, threatening, or makes me feel uncomfortable.

I will not share my computer login information with anyone other than my teacher.

**I understand that if I misuse technology, I will lose the privilege of using computers and other electronic equipment at school.**

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Parents/Guardians

I have reviewed this policy with my child and expect her/him to be a safe user of technology as defined by this document and the district policy. In addition, my child has permission to interact on electronic media, social media, and networking tools within the scope of completing classwork, homework, and other school-related projects.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_